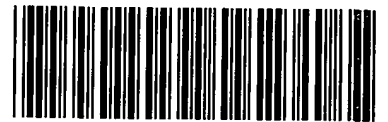


Charity Registration No. 1103172

Company Registration No. 4657718 (England and Wales)

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2015

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SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Tamsy Baker
Linda Blake-James
Neil Chambers
Dr Ian Cunliffe
Thomas Feury
Dr Syed Zaidi
Colin Griffin

Charity number

1103172

Company number

4657718

Registered office

23 Warterden Road
Guildford
Surrey
GU1 2AZ

Independent examiner

Frances Wilde FCCA DChA
Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

CONTENTS

	Page
Trustees' report	1 - 2
Independent examiners' report	3
Statement of financial activities	4
Balance sheet	5
Notes to the accounts	6 - 10

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2015

The trustees present their report and accounts for the year ended 31 March 2015.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 (amended 2008).

Structure, governance and management

The charity is a company limited by guarantee, it is governed by its Memorandum and Articles of Association and is controlled by the Board of Directors who are also the Trustees.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Tamsy Baker

Linda Blake-James

Neil Chambers

Dr Ian Cunliffe

Thomas Feury

Dr Syed Zaidi

Fiona Gibbs

(Resigned 12 August 2014)

Colin Griffin

(Appointed 2 December 2014)

The Association adopts the equivalent of the MIND guidance in relation to recruitment, induction and training of trustees - its 'Policies and Procedures' were reviewed during the year and required revisions will be made from time to time as new legislation is enacted.

The business of the Association is managed by the Executive Committee (see Legal and Administrative Information), which meets regularly. Decisions are made by the Directors.

The day-to-day management of the Canterbury Care Centre is delegated to the Centre Co-ordinator.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The Association's activities were reviewed periodically in the light of MIND's national standards and, in particular, the association's 'Policies and Procedures' are updated frequently to ensure that best practice is observed in all its undertakings.

Objectives and activities

The objectives of the Association are to promote mental health in South West Surrey and to assist in relieving and rehabilitating people suffering from mental health problems or conditions of emotional or mental distress requiring advice or treatment.

The principal activity of the Association during the year was running a drop-in centre (The Canterbury Care Centre in Guildford) for people with any mental health problems, providing social contact, organised activities and advice.

The Directors confirm that they have complied with the duty in of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on Public Benefit.

The beneficiaries of the Association are those who are suffering from mental health problems or conditions of emotional or mental distress. The charity benefits the public by providing financial assistance to the aforementioned beneficiaries, which is not otherwise considered to be available from other local establishments.

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

The Canterbury Care Centre is open 10:00 to 16:00 on Monday and 10:00 to 13:00 on Thursday and Friday (excluding public holidays). In addition a number of special activities take place (Christmas Party, Summer outings, etc.). The number of members attending these activities varies.

Achievements and performance

The Centre has had a successful year broadly speaking, meeting all its objectives and in some cases surpassing them. The main aim of the Centre is to provide a drop in facility for members with emotional problems enduring mental illness and social isolation. It is managed by a part-time paid co-ordinator and a part time paid assistant co-ordinator and they are assisted by a team of volunteers. A wide range of activities are provided which includes occupational therapy, art classes, relaxation, group work, social groups, discussion groups, and advice sessions from visiting professionals.

Financial review

The Association has had a satisfactory performance this year. This year the Association has achieved a surplus of £6,989 due primarily to grants of £18,469 from Guildford Borough Council, £2,246 from Waverley Borough Council and £5,000 from Guildford Poyle Charities. The Association aims to maintain funds in the region of 3 months running costs in the belief that the level provides a reasonable buffer against the sudden loss of one or more major sources of income or failure in fundraising.

The Directors have the power to invest money subject to the approval of the Executive Committee and to the terms of any specific trust or obligation.

Plans for the future

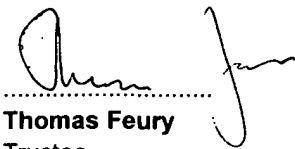
The Centre is now in its 35th year and has seen many changes over that time. Now, with changes in funding arrangements and the need to adequately respond to current trends and in consultation with other providers the Management Committee have decided on the following:

1. Better consultation with the funding bodies to identify priority needs
2. Re-evaluate our existing activities with current trends
3. Improve our socialisation programme with an emphasis on outings etc
4. Explore the possibility of better interface with education and occupation

Summary

The regular audit which is conducted at the Centre clearly states the members who attend feel they get an excellent service which is delivered in a non judgemental way. While finance is never enough for what could be done, we feel that it is spent wisely and prudently. The Statutory Services who regularly visit and take an active interest in the Centre have no hesitation in continuing our current funds for which we are very grateful.

On behalf of the board of trustees



Thomas Feury

Trustee

Dated: 10/9/2015

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

I report on the accounts of the charity for the year ended 31 March 2015, which are set out on pages 4 to 10.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of South West Surrey Association for Mental Health Limited for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion under section 144 of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 144 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

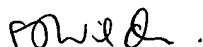
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 2 October 2015

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2015

	Notes	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
<u>Incoming resources from generated funds</u>					
Donations and legacies	2	34,946	-	34,946	28,830
Investment income	3	-	-	-	289
		<u>34,946</u>	-	<u>34,946</u>	29,119
Incoming resources from charitable activities	4	3,141	-	3,141	6,624
Total incoming resources		<u>38,087</u>	-	<u>38,087</u>	<u>35,743</u>
<u>Resources expended</u>					
Costs of generating funds					
Centre promotion	5	-	1,963	1,963	1,963
Net incoming resources available		<u>38,087</u>	<u>(1,963)</u>	<u>36,124</u>	<u>33,780</u>
Charitable activities					
Day Centre Drop-In Costs		28,360	-	28,360	27,367
Residential Homes Running Costs		-	-	-	3,032
Total charitable expenditure		<u>28,360</u>	-	<u>28,360</u>	<u>30,399</u>
Governance costs		775	-	775	785
Total resources expended		<u>29,135</u>	<u>1,963</u>	<u>31,098</u>	<u>33,147</u>
Net income/(expenditure) for the year/ Net movement in funds		<u>8,952</u>	<u>(1,963)</u>	<u>6,989</u>	<u>2,596</u>
Fund balances at 1 April 2014		<u>(1,494)</u>	<u>3,737</u>	<u>2,243</u>	<u>(353)</u>
Fund balances at 31 March 2015		<u>7,458</u>	<u>1,774</u>	<u>9,232</u>	<u>2,243</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

BALANCE SHEET

AS AT 31 MARCH 2015

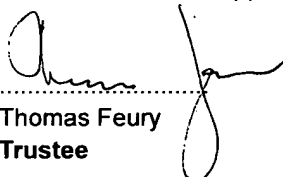
	Notes	2015 £	£	2014 £	£
Current assets					
Debtors	11	32		-	
Cash at bank and in hand		13,427		5,011	
		<u>13,459</u>		<u>5,011</u>	
Creditors: amounts falling due within one year	12	(4,227)		(2,768)	
Total assets less current liabilities			<u>9,232</u>		<u>2,243</u>
Income funds					
Restricted funds	13		1,774		3,737
Unrestricted funds			<u>7,458</u>		<u>(1,494)</u>
			<u>9,232</u>		<u>2,243</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2015. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 8/9/2015


Thomas Feury
Trustee

Company Registration No. 4657718

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2015

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 (amended 2008), and the Companies Act 2006.

1.2 Incoming resources

All incoming resources are recognised in the financial statements when the charity becomes legally entitled to the income and it can be quantified with reasonable accuracy. Grants from public bodies have been included as incoming resources from generated funds and are accounted for on a receivable basis.

1.3 Resources expended

Liabilities (and their associated expenditure) are recognised when either a legal or constructive obligation is identified. Fundraising costs are those incurred in seeking voluntary contributions and donations.

1.4 Accumulated funds

Beyond the Cuckoo's Nest: these funds may be used to raise mental health awareness in the community.

2 Donations and legacies

	2015 £	2014 £
Donations and gifts	6,127	4,976
Grants receivable for core activities	28,819	23,854
	<u>34,946</u>	<u>28,830</u>
Grants receivable for core activities		
Unrestricted funds:		
Guildford Borough Council	18,469	15,750
Waverley Borough Council	2,246	-
SADAS	8,104	8,104
	<u>28,819</u>	<u>23,854</u>

3 Investment income

	Total 2015 £	Total 2014 £
Interest receivable	-	289

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

4 Incoming resources from charitable activities

	2015 £	2014 £
Canterbury Care Centre Receipts	3,141	3,298
Rents from Residential Homes	-	3,326
	3,141	6,624
	3,141	6,624

5 Total resources expended

	Staff costs £	Other costs £	Total 2015 £	Total 2014 £
Costs of generating funds				
Centre promotion	1,963	-	1,963	1,963
	1,963	-	1,963	1,963
Charitable activities				
<u>Day Centre Drop-In Costs</u>				
Activities undertaken directly	13,501	14,152	27,653	26,390
Support costs	-	707	707	977
Total	13,501	14,859	28,360	27,367
<u>Residential Homes Running Costs</u>				
Activities undertaken directly	-	-	-	3,032
	13,501	14,859	28,360	30,399
Governance costs	-	775	775	785
	15,464	15,634	31,098	33,147
	15,464	15,634	31,098	33,147

Governance costs includes payments to the Independent Examiners of £775 (2014: £750).

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

6 Activities undertaken directly

	2015	2014
	£	£
Other costs relating to Day Centre Drop-In Costs comprise:		
Food for Lunches	2,310	2,846
Rent	5,860	5,847
Travelling	622	747
Outings	508	-
Miscellaneous	394	78
Massage Therapy	1,032	1,433
Exercise	660	640
Art Therapy	2,022	2,514
Creative Writing	-	100
Music	220	210
Bank Interest Paid	-	50
Bank Charges	100	150
Equipment	424	-
	<u>14,152</u>	<u>14,615</u>

Other costs relating to Residential Homes Running Costs comprise:

Farnham Road Rent	-	2,087
Farnham Road Water Rates	-	91
Farnham Road TV Licence	-	48
Farnham Road Gas	-	560
Farnham Road Miscellaneous	-	246
	<u>-</u>	<u>3,032</u>

7 Support costs

	2015	2014
	£	£
Insurance	707	977
	<u>707</u>	<u>977</u>

These costs are attributable to the Canterbury Care Centre.

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

8 Governance costs

	2015	2014
	£	£
Other governance costs comprise:		
Independent Examination	775	785
	<u>775</u>	<u>785</u>

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or reimbursed expenses during the year.

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2015	2014
	Number	Number
Operations management	<u>1</u>	<u>1</u>

Employment costs

	2015	2014
	£	£
Wages and salaries	<u>15,464</u>	<u>13,738</u>

The full time equivalent staff numbers are comprised of two part time staff one who commenced half way through the year.

There were no employees whose annual remuneration was £60,000 or more.

11 Debtors

	2015	2014
	£	£
Prepayments and accrued income	<u>32</u>	<u>-</u>

SOUTH WEST SURREY ASSOCIATION FOR MENTAL HEALTH LIMITED

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2015

12 Creditors: amounts falling due within one year	2015	2014
	£	£
Trade creditors	260	380
Taxes and social security costs	214	173
Accruals	3,753	2,215
	4,227	2,768
	4,227	2,768

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31 March 2015 £
	Balance at 1 April 2014 £	Incoming resources £	Resources expended £	
The Cuckoo's Nest: Raising Awareness	3,737	-	(1,963)	1,774
	3,737	-	(1,963)	1,774
	3,737	-	(1,963)	1,774

'The Cuckoo's Nest' fund is for raising awareness of mental health issues within the wider community.

14 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2015 are represented by:			
Current assets	11,685	1,774	13,459
Creditors: amounts falling due within one year	(4,227)	-	(4,227)
	7,458	1,774	9,232
	7,458	1,774	9,232